

BY-LAWS OF THE CENTRAL CAROLINA GUN CLUB  
AFFILIATED WITH THE NATIONAL RIFLE ASSOCIATION OF AMERICA

ARTICLE I – NAME

The name of this organization shall be the Central Carolina Gun Club, Incorporated, a non-profit North Carolina Corporation. (herein referred to as the Club)

ARTICLE II – PURPOSE

The purpose of the Club is to educate youth, adults, and law enforcement professionals in firearms safety and marksmanship and to conduct organized amateur shooting sports competitions. The Club's further purpose is to provide a facility where members promote the characteristics of honesty, fellowship, self-discipline, team play and self-reliance, which are the essentials of good sportsmanship and the foundation of true patriotism. The Club is not and shall not be affiliated with any paramilitary group or "militia".

ARTICLE III – MEMBERSHIP

Categories of memberships are listed in Section II of the Policies and Procedures.

Any citizen of the United States or legal resident alien aged twenty-one (21) years or older who is eligible to possess a firearm that wishes to become a regular member or renew a current regular membership in the Club must:

- a. have successfully completed a Club approved range orientation course,
- b. be a current NRA member in good standing and agree to maintain his or her individual membership in the NRA,
- c. have completed and submitted a Club membership application, and
- d. have submitted payment for the initiation fee (new members only) and dues to the Secretary or Treasurer upon approval of his or her membership application by a majority vote of the Executive Committee.

ARTICLE IV – DUES

- a. The Club is listed on the NRA rolls for a fiscal term.
- b. Members' annual dues shall be paid no later than December 31<sup>st</sup> of the preceding calendar year.
- c. No refunds shall be made for dues paid.

ARTICLE V – MEMBERSHIP MEETINGS

- a. quorum – Three Trustees shall constitute a quorum. Alternatively, three officers shall constitute a quorum.
- b. regular meetings – Regular business meetings of the Club, for the transaction of ordinary business, shall be held at such times and places as may be fixed by the Executive Committee.
- c. annual meetings – The annual meeting of the Club shall be the monthly meeting in October. If the annual meeting shall not take place at the time fixed, it shall be held within a reasonable time thereafter, and the Club's officers shall hold over until their successors have been elected. The Executive Committee shall fix the time and place for annual meetings.
- d. special meetings – A special meeting of the Club may be held at any time upon the call of the Board of Trustees, the President, upon call of a two-thirds affirmative vote of the Executive Committee, or upon demand in writing stating the object of the proposed meeting and signed by not less than 50% of the Club's regular members. The Executive Committee shall fix the time and place for special meetings.
- e. Notice – The Secretary shall notify all officers and regular members in writing by email no later than seven days prior to the date fixed for all special meetings. Notice for special meetings shall contain the time, the place, and the objective of such meetings.

ARTICLE VI – OFFICERS (ELECTED)

- a. The officers of this Club shall be the President, Vice-President, Secretary, Treasurer, and 2nd Vice-President, who acting together shall constitute the Club's Executive Committee.
- b. The officers shall be elected by a majority affirmative vote of the regular members present at the Club's annual meeting or through an absentee voting procedure approved by the Board of Trustees.
- c. The officers shall hold office for one year, until their successors are elected, until they are removed for just cause, or they resign.
- d. The Executive Committee shall have general supervision and control of all Club activities that are approved by the Board of Trustees.
- e. The Executive Committee shall appoint all appointed Club officials.
- f. Meetings of the Executive Committee shall be held regularly at such times and places as the Executive Committee may determine.
- g. Resignation of any officer may be accepted by any of the remaining members of the Executive Committee.
- h. A majority of the Executive Committee constitutes a quorum for the Executive Committee.
- i. A vacancy in the Executive Committee may be filled by a majority vote of the remaining members of the Executive Committee. However, if more than one vacancy exists, a special meeting of the Club shall be called as provided in Article V, section (d), and new officers shall be elected to fill the vacancies until the date of the next annual meeting as provided in Article VI, section (b).
- j. All elected officers and appointed officials of the Club shall be Regular, Founder or Life members as described in Section II.

#### ARTICLE VII – DUTIES OF EXECUTIVE COMMITTEE OFFICERS

- a. President – The President of the Club shall preside over all meetings of the Club and the Executive Committee. The President shall be a member ex-officio of all regular and special committees and shall perform all other duties as usually pertain to the office of President.
- b. Vice-President – The Vice-President shall perform all duties of the President in the absence of the President or at the request of the President.
- c. Secretary – The Secretary shall conduct all official correspondence pertaining to the proper preparation and forwarding of all reports required of the Club by the National Rifle Association and by the Director of Civilian Marksmanship. The Secretary shall be responsible for renewing the Club's annual affiliation with the National Rifle Association, renewing the Club's annual NRA insurance policy, and maintaining the Club's non-profit status with the state of North Carolina. The Secretary shall notify the members of the Executive Committee and all regular members of special meetings, as required by Article V, section (e). The Secretary shall keep an accurate and complete record of all Club and Executive Committee meetings and have custody of all of the Club's written and computer records with the exception of the Treasurer's books of accounts. Applications for membership shall be made to the Secretary, as per Article III, or a delegated representative, and the Secretary will keep all membership applications on file.
- d. Treasurer – The Treasurer shall be in charge of all funds of the Club and place such funds in Club bank accounts approved by the Executive Committee. The Treasurer shall be responsible for collecting all fees and dues. Payment of bills that have been approved by a majority vote of the Executive Committee or by a majority vote of the Club membership present at any regular Club meeting shall be paid only a check signed by the Treasurer. The Treasurer shall keep an accurate account of all Club financial transactions and render detailed reports, complete with vouchers, when requested by the Executive Committee and for all annual Club meetings.

#### ARTICLE VIII – SUSPENSION OR EXPULSION

- a. Any officer may be removed by a majority vote of the Board of Trustees at any time or by two-thirds affirmative vote of the membership present at any regular or special meeting called for this purpose.
- b. No vote on suspension or expulsion of officers or regular members may be taken unless notice in writing, including the charges preferred, is given per Article V, section (e).
- c. At a meeting for suspension or expulsion, the officer or member charged shall be accorded a full hearing.

- d. Any member may be suspended or expelled from the Club for any cause deemed sufficient by a majority vote of the Board of Trustees at any time or by four-fifths affirmative vote of the Executive Committee present at any regular or special meeting.
- e. Any regular member may refer charges against any officer or member.
- f. Charges against any officer or member shall be in writing, accurately state the facts, and include all affidavits and exhibits that will be used to support the charges preferred.
- g. The Secretary shall give each member of the Executive Committee, the accused, and the accuser, a copy of the charges preferred along with all affidavits and exhibits that will be used to support the charges preferred.
- h. Any member of the Club who is suspended or expelled from the Club by the Executive Committee may appeal to the full membership of the Club.
- i. Appeals for members who have been suspended or expelled shall be made in writing to the Secretary, who will immediately notify the President.
- j. The President shall place all appeals on the agenda for the next regular meeting.
- k. At the appeals hearing, the Secretary shall read or display the charges preferred, including all affidavits and exhibits that pertain to the charges, and read the minutes of the special meeting of the Executive Committee at which the charges were heard and action by the Executive Committee was taken. At the appeals hearing, reasonable time shall be given to both the accused and the accuser.
- l. After both the accused and the accuser have presented their case, the total membership shall vote, and it shall require a two-thirds affirmative vote to reverse the action taken by the Executive Committee.
- m. Any member of the Club who has been expelled from the National Rifle Association shall automatically stand suspended or expelled from the Club immediately upon receipt of official notice to the Secretary of the Club from the Secretary of the National Rifle Association.

#### ARTICLE IX – AMENDMENTS

- a. Proposed amendments to these By-Laws may be introduced by any member of the Club at any regular or special meeting called for the purpose of amending the By-Laws when proper notice has been given to the Club's membership by the Club's Secretary per Article V, section (e).
- b. A majority vote of the Board of Trustees at such regular or special meetings shall be required to pass any proposed By-Law or Policies and Procedures amendments.
- c. Amendments to these By-Laws must be submitted to the National Rifle Association.
- d. The Secretary shall publish the approved By-Law changes to the Club's membership within sixty days of such approval.

#### ARTICLE X – ELECTIONS

- a. Nomination for elected Club offices shall commence at the September general meeting and shall cease at the end of the October general meeting, or until all positions are filled.
- b. No other members shall be considered running for elected Club office except those persons nominated under Article X, section (a).
- c. Only Regular, Founder and Life members are allowed to vote.

#### ARTICLE XI – MISCELLANEOUS PROVISIONS

Section 1. Indemnification. Every person who is or shall have been an Officer of the Club and his or her personal representatives shall be indemnified by the Club against all costs and expenses reasonable incurred or imposed upon him or her in connection with or resulting from an action, suit, or proceeding to which he or she may be made a party by reason of his or her being or having been an Officer of the Club or of and subsidiary or affiliate thereof, except in relation to such matters as to which he or she shall finally be adjudicated in such action, suit, or proceeding to have acted in bad faith and to have been liable by reason of willful misconduct in the performance of his or her duty as

such Officer. “Costs and expenses” shall include, but without limiting the generally thereof, attorney’s fees, damages, and reasonable amounts paid in settlement.

Section 2. Conflict of Interest. No contract or other transaction between the Club and one or more of its trustees or officers, or between the Club and any other corporation, firm, association or other entity in which one or more of the trustees or officers are directors or officers, or have a substantial financial interest, shall be approved by a vote of the Board or any committee thereof if such trustee or trustees or officer or officers (hereinafter called “interested trustee or trustees”) are present at the meeting of the Board, or of a committee thereof, which authorizes such contract or transaction, or his or her votes are counted for such purposes, unless:

- a. The material facts as to such trustee’s or officer’s interest in such contract or transaction and as to any such common directorship, officership, or financial interest are disclosed in good faith or are known to the Board or committee, and the Board or committee authorizes such contract or transaction by unanimous written consent, provided at least one trustee so consenting is disinterested, or by a majority vote without counting the vote or votes of such interested trustee or officer even though the disinterested trustees are less than a quorum; or
- b. The material facts as to such trustee’s or officer’s interest in such contract or transaction and as to any such common directorship, officership, or financial interest are disclosed in good faith or are known to the members entitled to vote thereon, if any, and such contract or transaction is authorized by a majority vote of such members.

I hereby certify that the Club at the organizational meeting, held on November 6, 2013, has adopted these By-Laws.

TRUSTEE SIGNATURE	DATE
TRUSTEE SIGNATURE	DATE
TRUSTEE SIGNATURE	DATE

Revision Log

1	09/10/2011	Bylaws Established
2	09/04/2013	<ul style="list-style-type: none"> <li>Article VI. Annual Meeting absentee voting procedure approved by Board of Trustees</li> <li>Article VI. Officer terms changed from three years to one year</li> </ul>
3	11/06/2013	<ul style="list-style-type: none"> <li>Article III.a Remove requirement for attendance of one club function as orientation class requirement is already stated</li> <li>Article III.d Remove requirement to turn application in to Secretary, but to submit completed application (online)</li> <li>Article III.e changed Board of Trustees to Executive Committee</li> <li>Article V.a Change quorum for executive committee and 10 members to only three members of executive committee.</li> <li>Article VI.a Executive Officer changed to 2<sup>nd</sup> Vice-President</li> <li>Article VII.d Removed requirement for dual signature check</li> </ul>